

Information sheet for the course Social Services

University: <i>Alexander Dubček University of Trenčín</i>	
Faculty: <i>Faculty of Social and Economic Relations</i>	
Course unit code: <i>VSP34</i>	Course unit title: <i>Social Services</i>
Type of course unit: <i>compulsory</i>	
Planned types, learning activities and teaching methods: Form of study: <i>Lecture / Seminar</i> Recommended scale of study (in hours): Weekly: <i>2 / 1</i> For the study period: <i>28 / 14</i> Study method: <i>in-class</i>	
Number of credits: <i>4</i>	
Recommended semester: <i>6. semester in the 3st year (full-time)</i> <i>8. semester in the 4nd year (part-time)</i>	
Degree of study: <i>I. (bachelor), II. (engineer, magister)</i>	
Course prerequisites: <i>none</i>	
Assesment methods: <i>During the semester there will be 2 written tests per 30 points: A Assessment - at least 55 points, Assessment B - at least 50 points, Assessment C - at least 45 points, Assessment D - at least 40 points, Assessment: E - at least 35 points. Credit will not be received by a student who obtained less than 15 points from any written test. At the end of the semester during the examination period: Exam. Final evaluation: progress diameter.</i>	
Learning outcomes of the course unit: <i>Student by completing the course will gain an overview of development and application of social services in practice, the functioning of specific institutions responsible for the provision of social services, the principles of management and community planning. Student will understand organization and management of entire system as well as competences of local governments, regional authorities and specialized government bodies in the area of labor, social affairs and family in social services and to apply the use of social services in practical cases. Student will understand the issue of social services, legislative regulation, financing, quality assessment, the importance of analysis and planning of social services to the needs of region. After successful completion of a learning process student will be able to make analysis of social services available in region and to submit any suggestions for their streamlining in terms of scope, quality and desirability.</i>	
Course contents: <ol style="list-style-type: none"> <i>1. Introduction to lectures and subject content. Recommended reading, the conditions for passing the course. The importance of social services.</i> <i>2. Definition of basic terms in the field of social services. Human rights and social services.</i> <i>3. Social Services, their structure and function definition. Legislation.</i> <i>4. Historical development of social services.</i> <i>5. The current state of social sphere.</i> <i>6. Social services provision. Social services providers.</i> <i>7. The organization and management of social services; municipalities, regions and social services.</i> <i>8. Social Services - types, forms and financing of social services.</i> <i>9. Management of social services. Social services quality standards.</i> <i>10. Control and supervision in terms of social services.</i> <i>11. Volunteering in social services, its importance and management of volunteers.</i> <i>12. Social needs analysis - its importance and necessity.</i> 	

13. *Social needs analysis - project analysis.*

Recommended of required reading:

Masárová, T. – Sika, P. – Španková, J.: Vybrané kapitoly zo sociálnej politiky. TnUAD, FSEV, Trenčín 2011

Greňčíková, A. – Španková, J. – Habánik, J.: Sociálna politika a sociálna práca. TnUAD, FSEV, Trenčín 2001

Benčo, J.: Sociálne služby a neziskové organizácie. ALFA print, Prievidza 2005

Matoušek, O. a kol.: Sociální práce v praxi. Portál, Praha 2005

Mydlíková, E.: Dobrovoľníctvo na Slovensku, alebo „Čo si počať s dobrovoľníkom“. ASSP, Bratislava 2002

Matoušek, O.: Sociální služby. Legislatíva, ekonomika, plánování, hodnocení. Portál, Praha 2007

Legislatíva: Odporúčané zákony a vyhlášky.

Časopis FSEV – Sociálno-ekonomická revue. Odporúčané články a štúdie.

Language: Slovak

Remarks:

Course is offered in the summer semester of the third year of full-time and summer semester of the fourth year of external bachelor studies. The course is mandatory. The number of students in a seminar group ranges from 20 to 25 students.

Evaluation history: 0

Evaluation of the course will appear when the course to be included into any curriculum.

Lectures: *doc. Ing. Emília Krajňáková, CSc.*

Last modification: *16.05.2014*

Supervisor: *doc. Ing. Ján Kútik, CSc.*