

## Information sheet for the course Italian Language

<b>University:</b> <i>Alexander Dubček University of Trenčín</i>	
<b>Faculty:</b> <i>Faculty of Social and Economic Relations</i>	
<b>Course unit code:</b> <i>VSPV4</i>	<b>Course unit title:</b> <i>Italian Language</i>
<b>Type of course unit:</b> <i>compulsory optional</i>	
<b>Planned types, learning activities and teaching methods:</b> <i>2 lessons per week. in-class format, per semester 28</i>	
<b>Number of credits:</b> <i>2</i>	
<b>Recommended semester:</b> <i>1. semester in the 1<sup>st</sup> year (full-time) 1. semester in the 1<sup>st</sup> year (part-time)</i>	
<b>Degree of study:</b> <i>I. (bachelor)</i>	
<b>Course prerequisites:</b> <i>none</i>	
<b>Assessment methods:</b> <i>Throughout the semester, students are expected attendance, active class discussion participation, preparation of assigned tasks. During the semester there will be two written assignments a maximum of 30 + 30 points. For successful pass of the seminars is to be a minimum of 30 points. Students who fail to collect the minimum of 30 points will not be allowed to take the exam. At the end of semester the module is completed by passing the exam (maximum 100 points). Assessment A - 91-100 points, Assessment B – 82 - 90 points, Assessment C – 73-81 points, Assessment D – 64-72 points, Assessment E – 55-63 points. The final grading: total score of points.</i>	
<b>Learning outcomes of the course unit:</b> <i>The course will enable students to master specialized terminology in the area of higher education studies, EU exchange programs, and basic issues related to human resources management through developing the skills of reading, writing , listening and communicating. Students will be able to discuss the main issues related to the higher education and personnel management. Students will understand vocabulary and grammatical structures used in the area of higher education and personnel management. After having successfully completed the learning process, the students will be able to use specialized foreign language skills when discussing the given topics and ready to continue in the follow-up university study.</i>	
<b>Course contents:</b> <ol style="list-style-type: none"> <li><i>1. Life at University. Higher education, Freedom at Universities. Comparison of systems.</i></li> <li><i>2. A. Dubcek University of Trenčín. Types of educational programs. How to prepare for an exam. History, structure, university bodies, science and research, international cooperation.</i></li> <li><i>3. Possibilities of studying abroad. Erasmus program. How to apply for Erasmus. Benefits and meaning of studying abroad.</i></li> <li><i>4. How to apply for a job. Evaluating a job offer. Recruitment -internal and external labour market sources. Reading authentic texts.</i></li> <li><i>5. Recruitment .. Various forms of recruitment. Discussion, internal and external forms of recruitment.</i></li> <li><i>6. Advertising job vacancies. The content of job advertisements.</i></li> <li><i>7. Covering letter. How to prepare a covering letter. Analysing the most often used structures.</i></li> <li><i>8. Curriculum Vitae -processing personal data, structured CV, specifics of lexis.</i></li> <li><i>9. Job Interview, types of a job interview,preparing for a job interview, tips how to pass a job interview.</i></li> <li><i>10. Managers -competencies.</i></li> <li><i>11. Human Resources management -- personality, skills, and a profile of a manager.</i></li> <li><i>12. Problems at a workplace.</i></li> <li><i>13. Final test and assessment, analysis of the most common mistakes.</i></li> </ol>	

**Recommended of required reading:**

*Collela, G.: Che cos'è la stilistica. Carocci, Roma 2010*

*Dizionario di retorica e stilistica. Libreria, Utet 2008*

*Foschi, A. ,M.: Il profilo stilistico del testo. Guida al confronto intertestuale e interculturale. Plus,*

*Pisa 2009*

*Galdi, L.: Introduzione alla stilistica italiana. Patron, Bologna 1971*

*Hlušík, M: Talianska gramatika. Kniha – Spoločník, Bratislava 2001*

*Hlušík, M. – Saccardinová, M.: Taliansko-slovenský slovník. Kniha – Spoločník, Bratislava 2003*

*Mengaldo, V.: Prima lezione di stilistica. Roma Bari, Laterza 2007*

*Sehnalová, Z. – Sehna, R.: Velký taliansko – slovenský frazeologický slovník. Kniha– Spoločník, Bratislava 2005*

*Taliančina - konverzácia so slovníkom a gramatikou. Lingea, Bratislava 2010*

*Current sources, specialized dictionaries, Internet*

**Language:** *Italian*

**Remarks:**

**Evaluation history:** *1*

A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0

**Lectures:** *PaedDr. Jana Palenčárová, PhD.*

**Last modification:** *15.04.2014*

**Supervisor:** *prof. PhDr. Peter Barták, DrSc., doc. Ing. Ján Kútik, CSc.*