Information sheet for the course Information Systems in Public Administration

Course unit code VSV6 Course unit title: Information Systems in Public Administration Type of course unit: elective Planned types, learning activities and teaching methods: Laboratory: 1 hour weekly/14 hours per semester of study; face to face Number of credits: 2 Recommended semester: 3. semester in the 2 st year (full-time) 5. semester in the 3 nd year (part-time) Degree of study: 1. (bachelor), Course prerequisites: VSP18 Theory and Practice of Public Administration Assessment methods: During the semester a comprehensive practical skills based project will be worked out evaluated at the end of the semester. During semester there will be two theoretical knowledge based writtel evaluation tests. To obtain an assessment A it is necessary to get at least 80 points (60% of the practical parts), to obtain an assessment D at least 65 points, for the assessment at least 70 points, for the assessment D at least 65 points, for the assessment E at least 60 points. To get evaluation the lectures and labs are needed to b attended. At the end of the semester during the examination period: Exam. Final evaluation progress diameter. Learning outcomes of the course unit: After comheting of the course student will have acquired knowledge in the field of information systems and practical skills and knowledge in the field of modeling of information systems and processes in PA. Student will know the logical structure of information systems and processes in PA (SAP Wéčko, Helios). Course contents: 1. Organization	University: Alexander Dubček University	of Trenčín					
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		agreements on levels SLA (SLA. Service Level					

Agreement) for efficient and economic operation of electronic services. 11. Description and theoretical information of work in the SAP environment, as IS used in the state and public administration, and various organizations, enterprises.

12. Final summary of gained knowledge.

13. Free topic chosen by the students. Consultation.

Recommended of required reading:

Kočíková, E.: Informatika pre neinformatikov. TnUAD, Trenčín 2013

Břiza, V.: Visio 2003, Grada 2005

Orgoň, M.: Bezpečnosť sietí budúcich generácií. STU, Bratislava 2012

Řepa, V.: Procesně řízená organizace. Grada Publishing, a.s., Praha 2012

Sodomka, P.: Informační systémy v podnikové praxy. Computer Press, Brno 2006

Tvrdíková, M.: Aplikace moderních informačních technológií v řízení firmy (nástroje

ke zvyšovaní kvality informačních systému). Grada Publishing, a.s., Praha 2008

www.informatizacia.sk

Odborné časopisy a internet.

Language: Slovak

Remarks:

Course is offered in the winter semester of the second year of full-time and in the winter semester of the third year of external studies. The course is elective. The number of students in a laboratory ranges from 20 to 25 students.

Evaluation history:

А	В	С	D	E	FX

Lectures: Ing. Elza Kočíková, PhD.

Last modification: 15.04.2014

Supervisor: prof. PhDr. Peter Barták, DrSc., doc. Ing. Ján Kútik, CSc.