

Information sheet for the course Management of non-profit organizations

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| University: <i>Alexander Dubček University of Trenčín</i> | |
| Faculty: <i>Faculty of Social and Economic Relations</i> | |
| Course unit code: <i>REPV11</i> | Course unit title: <i>Management of non-profit organizations</i> |
| Type of course unit: <i>optional</i> | |
| Planned types, learning activities and teaching methods: <i>Lecture: 2 hours weekly/26 hours per semester of study; face to face.</i> | |
| Number of credits: <i>3</i> | |
| Recommended semester: <i>3. semester in the 2st year (full-time) 5. semester in the 3rd year (part-time)</i> | |
| Degree of study: <i>I. (bachelor)</i> | |
| Course prerequisites: <i>REP5 Management</i> | |
| Assesment methods: <i>In the course of the semester there will be 2 written verification of 30 points: A rating - at least 55 points Rated B - at least 50 points, Assessment C - at least 45 points, Rating D - at least 40 points, Rated E - at least 35 points. Credits shall not be granted to a student who checks written from a yield of less than 10 points. At the end of the semester during the examination period: Test. The resulting evaluation - made diameter.</i> | |
| Learning outcomes of the course unit: <i>A student by completing the course will gain basic information on the possibilities of non-profit organizations establishment, basic information on the types of nonprofit organizations, on the activities and powers of non-profit organizations, methods of management, possibilities of obtaining financial resources for these organizations, the pursuit of business opportunities. Student will be able to explain the nature of the non-profit organizations, to explain the nature of their management and financing. Student will understand the governance of nonprofit organizations and accounting of non-profit organizations. After the successful completion of a learning process within that course student will be able to do analysis and statistics aimed at determining the effectiveness of non-profit organizations, evaluation of organizational reforming changes in the structure of non-profit organizations, as well as within the European context.</i> | |
| Course contents: <i>1. Substance of the public entities, factors affecting the formation and development of the non-profit sector. 2. Legislation of non-profit organizations. 3. Bodies of NGOs and their privileges. 4. Governance and management of non-profit organizations. 5. Financing of non-profit organizations. 6. Financing of non-profit organizations from the perspective of the Law on Income Tax. 7. The management and business activities of non-profit organizations. 8. Accounting of non-profit organizations. 9. Accounting of non-profit organizations. 10. Ways of acquisition of non-profit organizations assets. 11. Possibilities to obtain financial resources. 12. Addressing the final work. 13. Free topics chosen by students. Consultation.</i> | |
| Recommended of required reading: <i>Majdúchová, H. a kol.: Neziskové organizácie. Sprint, Bratislava 2004 Kuvíková, H. – Murgaš, M. – Nemec, J.: Mimovládne organizácie I. (vybrané kapitoly), Trian,</i> | |

s.r.o., Banská Bystrica 2002

Zákon č. 213/97 a 35/2002 Z. z. o neziskových organizáciách poskytujúcich všeobecno-prospešné služby v znení neskorších predpisov.

Zákon č. 431/2002 Z. z. o účtovníctve v znení neskorších predpisov.

Zákon č. 595/2003 Z. z. o dani z príjmov v znení neskorších predpisov.

Language: *Slovak*

Remarks:

Course is offered in the winter semester of the second year of full-time and winter semester of the third year of external studies. The course is elective.

Evaluation history: *0*

| A | B | C | D | E | FX |
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| 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |

Lectures:

Ing. Mária Hajšová, PhD., lecturers of the course.

Last modification: *31.01.2014*

Supervisor: *doc. Ing. Jozef Habánik, PhD., guarantor of the study program „Regional economics and development“.*