

## Information sheet for the course English II

<b>University:</b> <i>Alexander Dubček University of Trenčín</i>	
<b>Faculty:</b> <i>Faculty of Social and Economic Relations</i>	
<b>Course unit code:</b> <i>REP17</i>	<b>Course unit title:</b> <i>English II</i>
<b>Type of course unit:</b> <i>compulsory</i>	
<b>Planned types, learning activities and teaching methods:</b> <i>2 lessons per week. in-class format, per semester 28</i>	
<b>Number of credits:</b> <i>2</i>	
<b>Recommended semester:</b> <i>2. semester in the 1<sup>st</sup> year (full-time)</i> <i>2. semester in the 1<sup>st</sup> year (part-time)</i>	
<b>Degree of study:</b> <i>I. (bachelor)</i>	
<b>Course prerequisites:</b> <i>none</i>	
<b>Assesment methods:</b> <i>Throughout the semester, students' active participation, preparation of required tasks (the presentation of an EU country in English) will be assessed. There will be two written tests – 30 points each. The assessment: A -- 55 points minimum, B -- 50 points min., C -- 45 points min., D -- 40 points min. E - 35 points min. Students who fail to collect the minimum of 15 points will not be awarded the credits. At the end of the semester, during the exam period: credit test. Final assessment: average result of all grades achieved.</i>	
<b>Learning outcomes of the course unit:</b> <i>The course will enable students to gain specialized language knowledge in the area of history of the European Union, its institutions and bodies, company and non-profit organization management, discussing and negotiating, and cultural specifics. The student will be able to communicate and present in the English language topics related to EU issues, company management while taking into account intercultural differences in individual countries. The student will understand the vocabulary and grammatical structures used in the area associated with the European Union, company management and negotiation management. After successfully completing the learning process, students will be able to communicate in English and ready to proceed in the follow-up university study.</i>	
<b>Course contents:</b> <ol style="list-style-type: none"> <li><i>1. Presentation, types of presentations.</i></li> <li><i>2. Presentation techniques.</i></li> <li><i>3. The European Union - History.</i></li> <li><i>4. The European Union - institutions and bodies.</i></li> <li><i>5. Different styles of management.</i></li> <li><i>6. Company. Business. Types of organizations.</i></li> <li><i>7. Structure of a company, firm. Company profile.</i></li> <li><i>8. Non-profit organizations.</i></li> <li><i>9. Differences and intercultural differences in company /business management..</i></li> <li><i>10. Relations at workplace.</i></li> <li><i>11. Sustainable development. Reading comprehension.</i></li> <li><i>12. Business discussion and negotiation. Culture clash in negotiations.</i></li> <li><i>13. Final test, evaluation, analysis of the most frequently occurring errors.</i></li> </ol>	
<b>Recommended of required reading:</b> <i>Delgadová, E. – Fischerová, Z. – Gullerová, M. – Prekopová, E.: Anglický jazyk pre sociálne a ekonomické štúdijné odbory. TnUAD, Trenčín 2012</i> <i>Delgadová, E. – Fischerová, Z. – Gullerová, M. – Prekopová, E.: English for Social and Economic Studies I. TnUAD, Trenčín 2013</i>	

Alexander, G. L.: *Longman English Grammar Practice: Self-study Edition with Key*. Longman, London 1995  
 Amstrong, M.: *Personnel Management Practice*. Kogan Page Lt., London 1996  
 Collin, P.H. – Ivanovic, A.: *Check Your English Vocabulary for Human Resources*. Bloomsbury Publishing Plc., London 2005  
 Longman Dictionary of Contemporary English. Pearson Education Limited, London 2003  
 McCarthy, M. – O'Dell, F.: *English Vocabulary in Use – Upper-intermediate*. CUP, Cambridge 1996  
 Mackenzie, I.: *English for Business Studies*. CUP, Cambridge 1997  
 Mascull, B.: *Business Vocabulary in Use* Cambridge University Press, Cambridge 2002  
 Powell, M.: *In Company – Intermediate*. MacMillan Publishers, Oxford 2009  
 Sweeney, S.: *English for Business Communication*, Cambridge University Press 1997  
 Šajgalíková, H. – Bocková, V. – Vehnerová, E.: *Culture and communication*. Ekonomická univerzita v Bratislave, Ekonóm 2008  
 Tullis, G. – Trappe, T.: *New Insights into Business*, Longman 2000  
 Whittaker, P. and J.: *English for Europe*, Olomouc 2002  
 Wyatt, R.: *Check your English Vocabulary for Business and Administration*, Bloomsbury Publishing 2007  
 Odborné slovníky.  
 Vlastné materiály, články z časopisov a internetu podľa požiadaviek UNICert.  
 Audio nahrávky z internetu.

**Language:** English

**Remarks:**

**Evaluation history:** 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

**Lectures:** PhDr. Miroslav Fašanok, PhD., PhDr. Zuzana Fischerová, PhD., Mgr. Monika Gullerová, PhD.

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