

## Information sheet for the course Diploma Seminar

<b>University:</b> <i>Alexander Dubček University of Trenčín</i>	
<b>Faculty:</b> <i>Faculty of Social and Economic Relations</i>	
<b>Course unit code:</b> <i>LZP50</i>	<b>Course unit title:</b> <i>Diploma Seminar</i>
<b>Type of course unit:</b> <i>compulsory</i>	
<b>Planned types, learning activities and teaching methods:</b> <i>Lecture:</i> <i>Seminar: 2 hours weekly/28 hours per semester of study; face to face</i>	
<b>Number of credits:</b> <i>4</i>	
<b>Recommended semester:</b> <i>2. semester 1.ročník</i>	
<b>Degree of study:</b> <i>II. (engineer, magister)</i>	
<b>Course prerequisites:</b> <i>none</i>	
<b>Assesment methods:</b> <i>Evaluation of students is carried out by the lecturer on the basis of submitted project of the thesis which verifies the ability to apply knowledge in the context of the described learning outcomes. At the end of the semester: credit assessment.</i>	
<b>Learning outcomes of the course unit:</b> <i>A student completing the course acquires an overview of the methodological and methodical aspects of elaboration of the thesis, differentiated by the type of work in a given seminar; on the principles of access to material such as analytical materials, scientific and technical literature, statistical materials, and other empirical data; and about the guidelines for the use of technical terminology and linguistic aspects of the thesis, up to printing and bounding of the thesis. The student will be able to define a theoretical or practical problem, criteria for selection and formulation of the thesis topic, definition of its objectives, tasks and assumptions (hypotheses), to collect and process data and information, to analyze them, to form conclusions and to evaluate compliance with the hypothesis. Principles of access to materials such as analytical materials, scientific and technical literature, statistical materials, and other empirical data. The student will understand the rules for processing and drafting of the introductory part of the thesis, the content and substance of the theory section of the thesis as a basis for research and analysis of practical tasks of the thesis; resource requirements and the types of theoretical and empirical information; rules for the collection and creation of the necessary data, their processing in the form of tables, charts and graphs; analysis of information and formulation of conclusions; rules for processing of mentioned activities into a text form of the individual chapters of the thesis, conclusions, the cited sources of information, references and appendices. After successful completion of a learning process, the student will be able to develop a thesis in accordance with the Methodology of final thesis, valid for the FSEV TnUAD based on the thesis assignment.</i>	
<b>Course contents:</b> <i>1. Selection of the thesis topic.</i> <i>2. The concept of the thesis.</i> <i>3. Determination of the object, the subject, the objectives and the choice of methods for processing the thesis.</i> <i>4. The method for preparing a structure of the thesis. Outline.</i> <i>5. The application of the historical approach. Study of the literature on the subject written in the past.</i> <i>6. Respect for the principles of communication with thesis supervisor. Getting to know the principles of work set by the thesis supervisor.</i>	

7. *The collection of materials: literature, documents, statistics, data from empirical research and the like.*

8. *Principles of work with literature. Consistency of records, excerpts and studied material.*

9. *Principles of work with statistical data. Creation of a statistical time series. Work with statistical bulletins. Comparative methods. The principle of accuracy. Respect for the material. Respect of authorship.*

10. *A method of analysis of the material at various contemporary types of thesis. Adherence to the principles of generalization of knowledge. Induction, arrangement of the materials into the types, formation of typology.*

11. *Development of the text. Options for parallel work on several chapters of the thesis. Method of work organization while creating the text. Selection of written arrangements that facilitate corrective actions in the text.*

12. *Policy on the use of technical terminology. Accuracy of citations and compliance with the rules of citation.*

13. *Principles of text editing. Graphic aspects of the work. The choice of the method of citation in the thesis according to agreed models. The scope of the text.*

**Recommended of required reading:**

*Kútik, J. – Vojtovič, S. – Jankacká, K.: Záverečné práce. Metodika vypracovania bakalárskych diplomových prác. TnUAD, Trenčín 2008*

*Redhammer, R.: Ako obhájiť diplomovku. STU, Bratislava 1995*

*Žatkuliak, J.: Tvorba diplomovej práce. UK, Bratislava 1976*

**Language:** Slovak

**Remarks:**

*The course is offered in the summer semester of the first year of full-time graduate studies and in the summer semester of the second year of external graduate studies. This course is mandatory.*

**Evaluation history:**

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

**Lectures:**

*prof. PhDr. Vladimír Šefčík, CSc., prof. JUDr. Jozef Králik, CSc., doc. PhDr. Miroslav Špánik, CSc., doc. Ing. Emília Krajňáková, CSc., doc. JUDr. Antonín Nesvadba, PhD., Ing. Zuzana Križanová, PhD., JUDr. Jana Pšenková, PhD., Ing. Tatiana Masárová, PhD.*

**Last modification:** 28.05.2014

**Supervisor:** doc. Mgr. Sergej Vojtovič, DrSc.